

## PRODUCTION TEAM MEMBER:

The Production Team Member helps with the general production of all products Juniper Ridge manufactures; this includes harvesting, distilling, chipping, blending, mixing, bottling, capping, and keeping accurate documentation. The production team is responsible for keeping all products in stock, organizing the warehouse, and keeping an accurate inventory count of all raw materials. This position reports directly to the Production Manager and the Operations Director.

This position does require traveling to locations throughout Northern and Central California 7-10 times a year to collect materials for producing our products.

### PRIMARY RESPONSIBILITIES

- The production team is responsible for following the production plan for all manufacturing needs of the company.
- Ensuring all products are created on time
- Marking and labeling, and organizing warehouse stock
- Maintains a clean and safe working environment
- Counting inventory stock
- Following safety programs
- Documenting Production and maintaining production lot numbers
- Assisting in unloading trucks and checking in products
- Lifting heavy objects
- Using both a stand-up & sit down forklift
- Maintenance and repair of warehouse machinery & equipment, including proper documentation and maintenance schedules
- Wildcrafting harvests (involves travel and manual labor)
- Landscaping/farming experience and native plant knowledge are a plus!
- Love for the outdoors, nature conservation, and wilderness protection are also a plus!!

### REQUIRED SKILLS

Minimum 2+ years maintenance management, manufacturing, or production  
Heavy equipment operating (forklift, wood chipper, chainsaws, small loader tractor)  
Mathematical skills & Problem-solving ability  
Planning, organization & priority setting  
Computer skills (Internet research, MS Word, Excel)  
Ability to make independent decisions & Excellent communication skills  
Attention to detail and task-oriented  
Valid CA driver's license \*\* must have a clean driving record

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Recurring movement of boxes, collateral, or work equipment required.
- While performing the duties of this Job, the employee is regularly required to sit; reach with hands and arms and talk or hear. The employee is occasionally required to stand; walk; climb or balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and /or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include Close vision, Distance vision, Depth perception and Ability to adjust focus.

Compensation: competitive + health benefits

Employment type: full-time

**BENEFITS**

- Medical and Dental health coverage
- 8 paid holidays + accrued PTO
- 5 day work week in West Oakland, CA
- A casual and fun work environment



## MORE ABOUT JUNIPER RIDGE

We are a wilderness fragrance manufacturing company. Over the last 20 years, Juniper Ridge has grown into a classic west coast home and body care brand with the goal to share the restorative fragrances of the plants and trees encountered backpacking and hiking throughout the western United States through its products. We formulate our products from wild-harvested and sustainably sourced native plants and use our own essential oils to create a range of aromatic products, including colognes, soaps, essential oils, and incense.

Today, Juniper Ridge is a women-led, independent company based on the O2 Artists Aggregate, a sustainable eco-industrial lot, in Oakland, California. From this home base, our brand's diverse, committed team formulates, manufactures, and ships its home and body care offerings around the world.

Juniper Ridge Wilderness Defense Program: Every year, through our Wilderness Defense Program, we donate 10% of our sales to organizations that fight to keep the wilderness wild.

Visit [www.juniperridge.com](http://www.juniperridge.com) for more information.

## WE LOOK FORWARD TO HEARING FROM YOU!

\*\*\*Juniper Ridge is an equal opportunity employer. We do not discriminate against a job applicant or an employee because of the person's race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, or genetic information.